



Position: Associate Secondary Teacher
Reports to: Lead Secondary Teacher/ Principal

Wage: \$17-\$19.00 per hour, DOE
Average hours per week: 40

Application Closing Date: Open until filled.

Summary of Functions

The *Secondary Associate Teacher* provides English language and social studies instructional and academic support under the direction of the *Lead Secondary Teacher* for grades 9-12; provides high expectations for behavior and academic achievement of youth while providing high levels of support and encouragement; creates individualized objectives for students and tailors instruction to meet diverse student needs; participates in a daily Salish language training program, and; collaborates with other project staff to ensure the success of students in the bilingual, multi-grade secondary class at Salish School of Spokane.

Essential Duties and Responsibilities

- Collaborates with staff and students to establish and fulfill individualized student learning objectives;
- Instructs secondary students under the direction of the *Lead Secondary Teacher* for 200 school days (2019-20 school year is September 3 through August 6) to ensure their successful achievement of learning objectives in English language arts and social studies;
- Provides differentiated instruction for up to 10 students at varying levels in mixed-grade (9-12) classroom environment;
- Communicates with students, parents and administration about student achievement and challenges;
- Establishes a positive, productive classroom environment that empowers learning and youth development;
- Ensures the safety and wellbeing of students and staff;
- Is committed to fulfilling the non-profit, grass-roots mission of Salish School of Spokane through a holistic approach to service, employment, and community building;
- Able to work as a team, be self-motivated, and be responsible for developing and following school policies and procedures;
- Uses clear communication to build strong relationships with youth, their families and other staff;
- Attends meetings as required including staff meetings, trainings, conferences and professional development opportunities.

Additional Functions and Supervisory Responsibilities

The *Associate Secondary Teacher* will be responsible for collaborating with the *Lead Secondary Teacher* and other secondary staff. Additional duties as assigned.

Minimum Qualifications



- Bachelor's degree required. Bachelor's degree in History, Political Science, Human Geography, Social Studies or Secondary Education, or related field preferred.
- Must pass a background check upon hire and periodically thereafter.

Work Environment

- This position is performed primarily in a classroom setting with the exception of educational and cultural field work.
- This position requires the ability to bend, stoop, lift, carry and move items weighing up to 50 pounds.
- This position requires some work to be performed outside of general business hours.