



**Position:** Native Early Childhood Education Specialist

**Annual Salary:** \$45,000-\$54,080, DOE

**Reports to:** Executive Director

**Average hours per week:** 40

### **Summary of Functions**

The *Native Early Childhood Education Specialist 1*) provides care and instruction for children aged 1 to 5 years in collaboration with preschool teachers and the administrative team; 2) provides high expectations for the behavior and academic achievement of children while providing them with high levels of support and encouragement; 3) creates a classroom environment that meets all preschool, Early ECEAP and ECEAP standards; 4) preserves and promotes Salish culture and traditions through learning and teaching of the Colville-Okanagan Salish language in an immersion environment; and; 5) completes administrative and organizational leadership tasks that advance the mission of Salish School of Spokane. This position entails participating in an intensive Colville-Okanagan language training program that includes formal classes and the use of the Colville-Okanagan language as the language of instruction in an immersion school setting.

### **Essential Duties and Responsibilities**

- Plans and implements learning experiences that advance the intellectual, emotional, social, cultural and physical development of children at Salish School of Spokane (SSOS);
- Participates in an intensive Colville-Okanagan Salish language training program;
- Is committed to fulfilling the non-profit, grass-roots mission of Salish School of Spokane through a holistic approach to service, employment, and Native community building;
- Devises and implements strong bilingual (English & Colville-Okanagan) pre-literacy programming for children and families;
- Observes and documents student development and achievement using Teaching Strategies Gold and other applications and reports student progress to parents, admin and ECEAP contractor;
- Completes reporting, establishes, monitors and maintains classroom environments, ensures compliance, and trains other ECE staff to ensure that SSOS meets DCYF licensing requirements and ECEAP Performance Standards;
- Must be able to work as a team, be self-motivated, and be responsible for following school policies and procedures;
- Uses clear communication to build strong relationships with children and their parents;
- Establishes routines and provides guidance to children through positive discipline;
- Attends meetings as required including staff meetings, trainings, conferences and professional development opportunities.

### **Additional Functions and Supervisory Responsibilities**

The *Native Early Childhood Education Specialist* collaborates in partnership and may supervise *Language Nest and ECEAP Preschool teachers Associate ECE teachers and trainees*. Additional duties as assigned.



### **Minimum Qualifications**

- AA in Early Childhood Education
- Background or experience working with Native American children and/or families
- Willingness and ability to learn to speak, read and write the Colville-Okanagan Salish language
- Ability to provide outstanding social-emotional support for children while implementing classroom routines, setting high expectations, and providing excellent levels of care
- Able to pass a DEL background check

### **Preferred Qualifications**

- BA in Early Childhood Education or Early Elementary Education
- Two years or more experience teaching preschool, kindergarten or 1st grade
- Experience teaching in an ECEAP or Early ECEAP program
- Experience with the Early Achievers Program
- Experience with Teaching Strategies Gold

### **Certificates, Licenses, Regulations**

- Negative TB Test and First Aid, CPR, HIV/AIDS-Blood Borne Pathogens training and certification required upon hire
- 10 hours of continuing STARS training per year
- Food worker's card required upon hire

### **Work Environment**

- This position is performed primarily in classroom and office settings with the exception of recess and field trips.
- This position requires the ability to bend, stoop, lift, carry and move items weighing up to 50 pounds.
- This position requires some work to be performed outside of general business hours.